LEAVE FOR RESEARCH CONFERENCES

Eligibility: All UFCD dental students who are presenting research at a conference.

Request Deadlines: January 31st (ADEA and IADR/AADR are usually held in March)

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APPLICATION PROCEDURE

Request for IADR/AADR attendance by DN1 Summer Research Program (SRP) Participants

The Office of Research will notify the Office of Education of:
1. The names of the students who have submitted abstracts to the A/IADR
2. The dates the students would need to be granted permission to attend the meeting
3. Students will be approaching professors in the month of January to request leave using the planned student leave form.

The Office of Education will notify course directors for the DN1 Spring Semester (Semester 2) which students are eligible to attend meetings:
1. The Office of Research will inform students that they need to be responsible for filling out the planned student leave form and getting all appropriate signatures by the end of January. Neither the Office of Education nor the Office of Research excuses the student from class, only the course Director is authorized to do so.
2. Course directors may release students from class for this activity, but are not required to release students from class.
3. The Office of Education will process and keeps records for the student leave.

Request for conference attendance by all DMD students:

1. Research/Education mentors will inform students that they need to be responsible for filling out the planned student leave form and getting all appropriate signatures by the end of January. Neither the Office of Education nor the Office of Research excuses the student from class, only the course Director is authorized to do so.
   a. If the student is a DN3 or DN4, they will also need the signature of their TEAM leader
2. Course directors and TEAM leaders may release students from class for this activity, but are not required to release students from class.
3. The Office of Research will educate mentors on the application process. The Office of Education will process and keeps records for the student leave.